

Martin Luther King Jr. Middle School

Date: November 21, 2024

Time: 5:00PM

Location: <https://bit.ly/MLKYoutubeChannel>

- I. Call to order: 5:04
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Kimberly Gibbs	Present
Parent/Guardian	Jennifer Bhagia-Lewis	Present
Parent/Guardian	Adia Pam	Present
Parent/Guardian	Constance Franklin	Present
Instructional Staff	LaTonya Bankston	Present
Instructional Staff	Brian McKinney	Present
Instructional Staff	Elizabeth Prather	Present
Community Member	Craig King	Absent
Community Member	Maxine Cain	Present
Swing Seat	Kalisha George	Present
Student (High Schools)		

Quorum Established: YES

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Dr. M. Cain](#) Seconded by: [B. McKinney](#)
 Members Approving: 8
 Members Opposing: 0
 Members Abstaining: 0
Motion [Passes]
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*
 Motion made by: [C. Franklin](#) Seconded by: [\[Insert Name\]](#)
 Members Approving: 8
 Members Opposing: 0
 Members Abstaining: 0
Motion [Passes]

- c. **Action Item 1: Motion: Updating Strategic Plan**
Motion made by: **Dr. M Cain** Seconded by: **C. Franklin**
Members Approving: 8
Members Opposing: 0
Members Abstaining: 0
Motion [Passes]
- d. **Action Item 2: Motion: Strategic Plan Priority Ranking**
Motion made by: **J. Bahiga Lewis** Seconded by: **E. Prather**
Members Approving: 8
Members Opposing: 0
Members Abstaining: 0
Motion [Passes]

IV. Discussion Items *(add items as needed)*

- a. **Discussion Item 1: 45-Day Continuous Improvement Plan Check-in**
 - i. **Review of Strategic Goals Progress:**
 1. Continuous Improvement Plan updates, including completed and ongoing actions.
 2. Progress data from ELA and Math programs to increase proficiency rates by 2025.
 3. Goals for behavior management to decrease referrals.
- b. **Discussion Item 2: Strategic Plan and Continuous Improvement Plan Progress**
 - i. Updates to existing priorities (e.g., AVID-WICOR, co-teaching, attendance interventions).
 1. Teachers are participating in Bi-weekly Data meetings
 2. School-wide Lesson plan template
 3. Coaches are providing lesson plan feedback
 4. Student participating in community circles
 5. Weekly whole building writing on Friday and reading on Wednesday
 6. Student Attendance incentives
 7. CIT providing more coaching and conducting more walkthroughs
 8. School-wide instructional framework
 9. Use of WICOR in all lessons
 10. School-wide focus on Station Teaching Co-teaching Model
 - ii. Addition of subgroup supports and feedback systems for IB and SEL initiatives.
 - iii. Fall MAP and Write Score data shared.
 1. Data analysis focused on trends, gaps, and subgroup performance.
- c. **Discussion Item 3: Ranking Strategic Plan Priorities**

i. Final Order as discussed by GO TEAM

1. Strengthen teachers' capacity to provide rigorous and engaging instruction in all content areas.
2. Develop a positive and collaborative environment for students, staff and all stakeholders.
3. Implement a Whole-child system of supports that integrates social-emotional learning, behavior, wellness, and comprehensive academic intervention plans.
4. Focus on teaching daily lessons by utilizing the Instructional Framework with rigor and fidelity.
5. Use data to drive instructional decisions to increase student achievement.
6. Utilize flexible learning tools, technology integration, and targeted instruction to personalize learning for all students.
7. Increase student attendance and participation.
8. Incorporate the IB learner profiles and approaches to learning skills to develop lifelong learners and address our students' diverse learning styles.

V. Information Items

a. Principal's Report

- i. Preparing for budget alignment with strategic goals.

b. Information Item 2 - Cluster Advisory Team Report

VI. Announcements

- a. International Night – November 21st @ 6:00 p.m.
- b. Map Testing – December 2nd- December 11th
- c. Principal's Chat – December 6th @ 10:00 a.m.
- d. Winter Fine Arts Concert – December 12th @ 6:00 p.m.
- e. Perfect Attendance Luncheon – December 19th @ 11:00 a.m.
- f. Athletics – Basketball & Swimming
- g. Jackson Cluster Incentive

VII. Adjournment

Motion made by: **E. Prather** Seconded by: **B. Mckinney**

Members Approving: 8

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

ADJOURNED AT 6:32PM

Minutes Taken By: [Adia J Pam](#)

Position: [Secretary](#)

Date Approved: [January 30, 2025](#)